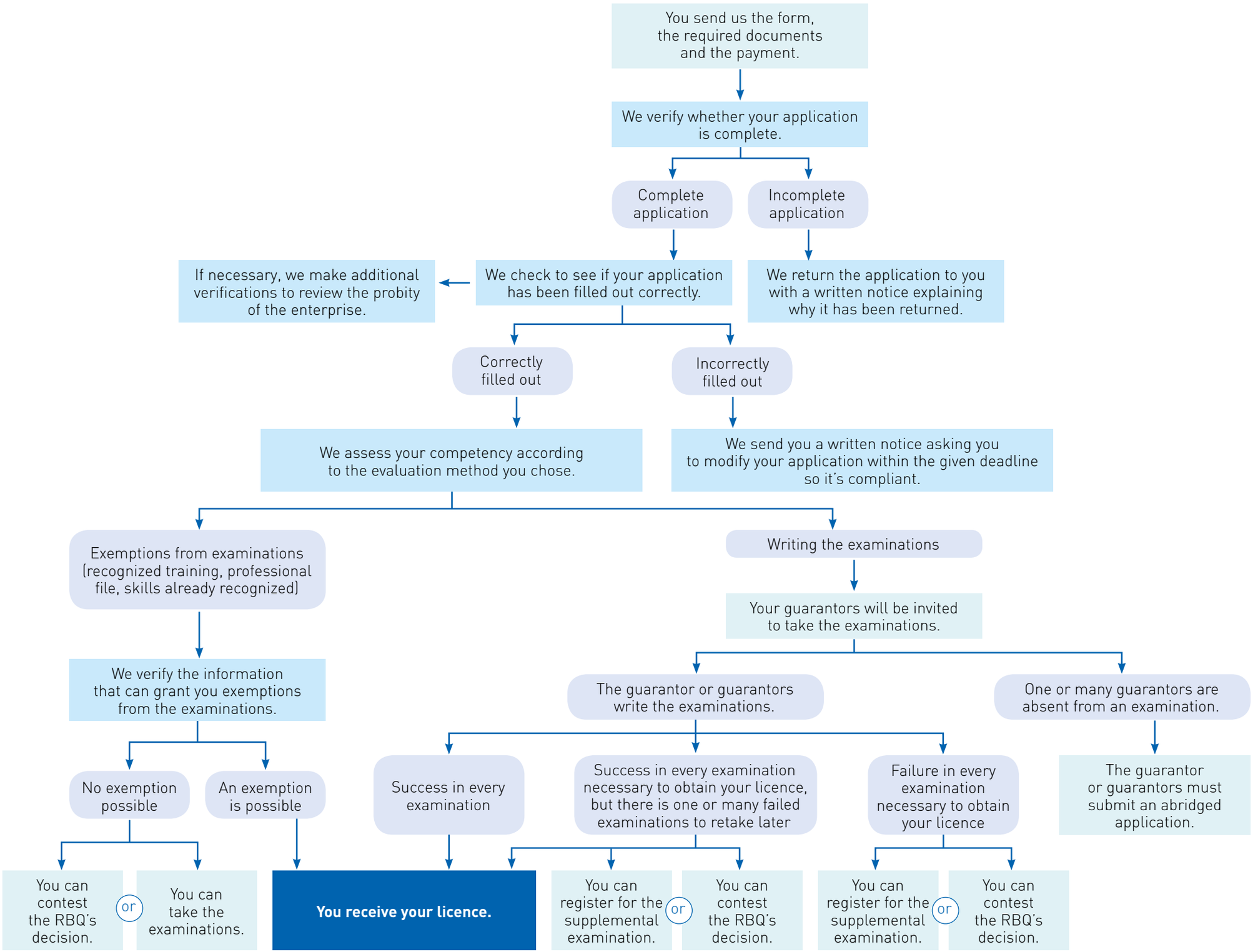
You send us the form, the required documents and the payment.
We verify whether your application is complete.
Complete application
Incomplete application
We return the application to you with a written notice explaining why it has been returned.
We check to see if your application has been filled out correctly.
If necessary, we make additional verifications to review the probity of the enterprise.
Correctly filled out
Incorrectly filled out
We send you a written notice asking you to modify your application within the given deadline so it's compliant.
We assess your competency according to the evaluation method you chose.
Exemptions from examinations (recognized training, professional file, skills already recognized)
Writing the examinations
Your guarantors will be invited to take the examinations.
We verify the information that can grant you exemptions from the examinations.
The guarantor or guarantors write the examinations.
One or many guarantors are absent from an examination.
No exemption possible
An exemption is possible
Success in every examination
Success in every examination necessary to obtain your licence, but there is one or many failed examinations to retake later
Failure in every examination necessary to obtain your licence
The guarantor or guarantors must submit an abridged application.
You can contest the RBQ's decision.
or
You can take the examinations.
You receive your licence.
You can register for the supplemental examination.
or
You can contest the RBQ's decision.
You can register for the supplemental examination.
or
You can contest the RBQ's decision.